



Cumberland School Department Policy Manual

SCHOOL COMMUNITY RELATIONS

K

APPEALS PROCESS

K-5

The Cumberland School Department encourages all individuals to resolve differences informally and at the lowest possible level in the chain of command. If, however, substantive differences cannot be resolved in such a manner, all individuals are entitled to seek resolution through the following appeals process.

LEVEL 1: Any party to a dispute may file a written appeal with the Building Administrator within seven (7) days of a disagreement, except that appeals related to any student behavior code violation must be filed within forty-eight (48) hours of parental notification. Within five (5) school days of receipt of the written appeal, the Building Administrator shall provide a written response.

LEVEL 2: If the decision of the Building Administrator does not resolve the matter, a written appeal may be filed with the Superintendent within seven (7) of receipt of the Building Administrator's written response. Within five (5) school days of receipt of a written appeal, the Superintendent shall provide a written response.

LEVEL 3: If the decision of the Superintendent does not resolve the matter, a written appeal to the School Committee may be filed within seven (7) days through the Superintendent's office. The Cumberland School Committee shall consider the matter at its next regularly scheduled meeting. Within five (5) days of said meeting, the School Committee shall provide a written response.

LEVEL 4: If the decision of the School Committee does not resolve the matter, a written appeal may be filed with the Rhode Island Department of Education (RIDE).

The system may be entered at the appropriate level in accord with the nature of the disagreement. The above appeals process is general in nature, but shall control unless there is a stated policy-specific appeals structure.

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1st Reading by School Committee: 08/10/2017

2nd Reading and Approved by School Committee: