

Cumberland Public Schools

Use of School Facilities Packet

 Use of School Facilities Policy

 Frequently Asked Questions about Facility Rentals

 Facility Fees

 Applications for Facility Rental

- Field
- Wellness Center
- Building Use

Rental Period July 1, 2009 – June 30, 2010

Approved by School Committee: May 14, 2009

COMMUNITY USE OF SCHOOL FACILITIES	KG
USE OF SCHOOL FACILITIES POLICY/APPLICATIONS	KGD
Page 1 of 7	

USE OF SCHOOL FACILITIES POLICY

Use of School Facilities-General Policy

The school committee encourages use of the public school facilities by residents of Cumberland and non-profit organizations composed of individuals involved in civic, educational, and other similar endeavors furthering the improvement of the community.

School buildings shall not be rented to commercial organizations or private individuals for fundraising purposes, even though funds raised are contributed to charitable organizations. The following restrictions are to apply to all school buildings.

A. Continuous Use

Only requests for intermittent use will be approved.

B. Sunday Use

On Sundays, school buildings may be used for regular Church or Sunday school purposes, or other religious or cultural instruction or training, upon payment of the regular fees. The usual collection may be taken by church organizations, but no admission charge or sale of literature will be permitted.

C. Bingo and Card Parties

School buildings shall not be used for bingo or card parties for profit or fundraising.

D. Entertainment

The meetings or entertainments held in a building shall be only such as are of community interest and shall be open to the public.

E. Secret Meetings

All meetings will be in compliance with the Open Meeting laws.

F. Movies

Movie picture entertainment for which admission is charged is not permitted in school buildings.

G. Interagency Agreements

On a case-by-case basis, interagency agreements may be formed between the Cumberland Public Schools and a town agency or an agency that provides services to the residents of Cumberland.

Eligible Organizations

School facilities may be made available to community organizations whenever there is no conflict with the regular school program. The following organizations shall have free use of the buildings (exclusive of custodial fees) for meetings *when facilities are available and under such regulations as the administration shall deem necessary for the safety and protection of school property*. All Custodial fees are to be paid by the organizations using the facilities.

A. Citizen Associations, Clubs, and Government Agencies

Regularly organized citizen's associations, garden clubs and philanthropic clubs, and governmental agencies may have the use of the auditorium or other rooms in a building for their regular business meetings without charge, except for custodial fees. For any other meetings regular fees are to be paid.

B. Special Instruction

Any legally established community organization that wishes to furnish a regular program of educational activity for the young people in a locality may, upon the approval of the Superintendent/designee, have the use of a room in a school building, provided that it does not interfere with the regular school schedule and appropriate custodial fees are paid by the organization.

